

CS-18-185

(Contract Management Use only)

CONTRACT APPROVAL FORM

CONTRACT TRACKING NO.
CM2551-A1

CONTRACTOR INFORMATION

Name: Barth Associates, LLC

Address: 10030 SW 52nd Road Gainesville FL 32608
City State Zip

Contractor's Administrator Name: David Barth Title: President

Tel#: (561) 308-9937 Fax: _____ Email: david@barthassoc.com

CONTRACT INFORMATION

Contract Name: Professional Service Contract Contract Value: \$175/Hr/NTE\$10,000

Brief Description: To Provide professional services on an "As Needed" basis determined by the Planning and Economic Opportunity Director. Services include but are not limited to evaluation of existing County Comprehensive plan policies, Land Development Regulations, Etc.

Contract Dates : From: 5/11/18 to: 5/10/19 Status: New Renew Amend# WA/Task Order

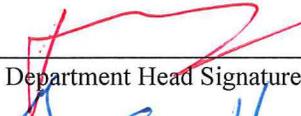
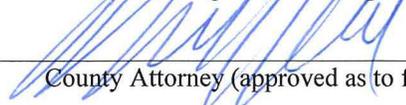
How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Professional Services

If Processing an Amendment:

Contract #: CM2551 Increase Amount of Existing Contract: NTE \$20,000

New Contract Dates: 5/11/19 to 5/10/20 TOTAL OR AMENDMENT AMOUNT: \$175/Hr/NTE \$30,000

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.		<u>4/5/19</u>	Dept. of Planning and Economic Opportunity
	Department Head Signature	Date	Submitting Department
2.		<u>4/8/19</u>	<u>04247515-531025</u> <i>ms</i>
	Contract Management	Date	Funding Source/Acct # <u>419/19</u>
3.		<u>4/9/19</u>	
	Office of Management & Budget	Date	
4.		<u>4/11/19</u>	
	County Attorney (approved as to form only)	Date	

RCVD OMB
19 APR 8 PM 2:37

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

 4/11/19
 Michael Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**AMENDMENT NO. 1/FIRST EXTENSION TO THE
PROFESSIONAL SERVICE CONTRACT FOR NASSAU COUNTY**

THIS AMENDMENT entered into this 11th day of April, 2019 by and between the BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida, (hereinafter referred to as "County") and BARTH ASSOCIATES, LLC, 10030 SW 52nd Road, Gainesville, Florida 32608, (hereinafter referred to as "Consultant").

WHEREAS, the parties entered into an Agreement dated May 11, 2018 for professional services which include recreation services planning, program development and operational management; and

WHEREAS, the Consultant would provided certain professional services described in the *Scope of Services* attached hereto as Attachment "A" and incorporated herein as if set forth in full; and

WHEREAS, the Department of Planning and Economic Development would like to add new services to the *Scope of Services*, attached hereto as Attachment "B" and incorporated herein as if set forth in full; and

WHEREAS, the original Agreement provided for an initial term beginning May 11, 2018 and ending May 10, 2019, with an option to extend upon mutual contract between the Consultant and the County; any extension of performance period under this provision shall be in one (1) year increments; and

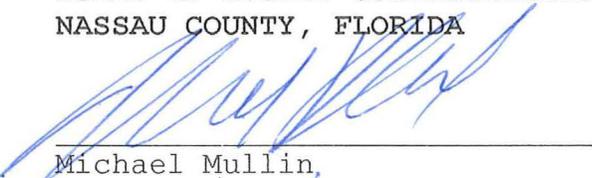
WHEREAS, the parties desire to amend and extend said Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. To add new services to the *Scope of Services* as set forth in Attachment "B" which shall continue until termination of the Agreement.
2. In accordance with Article 4 of the *Professional Service Contract for Nassau County, Florida* dated May 11, 2018, the performance period is hereby extended for an additional one (1) year term beginning May 11, 2019 and ending May 10, 2020.
3. All other provisions of said Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this amendment as of the day and year first stated above.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



Michael Mullin
Its: Designee

Date: 4/21/19

BARTH ASSOCIATES, LLC



By: DAVID L. BARTH
Its: Principal

Date: March 29, 2019

**PROFESSIONAL SERVICE CONTRACT
FOR NASSAU COUNTY, FLORIDA
ATTACHMENT A
SCOPE OF SERVICES**

SCOPE OF SERVICES

2.1 Consultant shall provide professional services in accordance with the Scope of Services as set forth in this Attachment.

2.2 The services shall be performed on an "as needed" basis per this scope of work determined by the Planning and Economic Opportunity (PEO) Director or his designee relative to County recreation planning needs.

2.3 Scope of services, including but not limited to:

a. Evaluation of existing County Comprehensive Plan policies, Land Development Regulations, impact fees, and other planning documents.

b. Recommendation for updating County Comprehensive Plan policies, Land Development Regulations, impact fees, and other planning documents relative to parks and recreation.

c. Assistance with drafting of language for policies, ordinances, and other regulatory mechanisms utilized in addressing County parks and recreation needs.

d. Assistance with recommendations for management of current and future County parks and recreation facilities.



February 13, 2019

Adrienne Burke, AICP, Esq.
Assistant Director
Nassau County Planning and Economic Opportunity Department
96161 Nassau Place, Yulee, FL 32097

Re: Amendment to Professional Service Contract

Dear Adrienne,

Barth Associates (BA) is pleased to submit the following proposal to amend our current Professional Service Contract to provide professional services on an "As-Needed" basis as determined by the Planning and Economic Opportunity Director. Following are our additional proposed Scope of Services and Fees.

SCOPE OF SERVICES:

BA may provide the following additional services, as requested by the County:

- Neighborhood and Regional Park prototypes
- Benchmarking
- Refinements to the Parks and Recreation Implementation Framework
- Review of proposed Land Development Regulations and Comprehensive Plan elements
- Preparation of PowerPoint presentations
- Presentations to the Board of County Commissioners and/or other groups
- Preparation of a draft Parks and Recreation Master Plan
- Other services requested by the County

FEE SCHEDULE:

BA will provide the services outlined above on an hourly basis, plus direct expenses, in accordance with the following hourly rate schedule:

Principal	\$175/ hr.
Landscape Architect	\$125/ hr.
Graphic Designer	\$75/ hr.
Administrative Assistant	\$50/ hr.

Total additional fees shall not exceed twenty thousand dollars (\$20,000) without the written consent of the County.

Thank you for the opportunity to continue serving Nassau County.

David Barth, PhD
RLA, AICP, CPRP
Principal